

**Polaris Charter Academy  
Board Meeting Minutes**

Dial-in: 712-775-7031  
PIN: 519622

<b>Date:</b>	<b>Monday, August 22, 2022</b>
<b>Time:</b>	<b>6:30pm (Via Zoom to achieve social distancing)</b>
<b>Topic(s):</b>	<ul style="list-style-type: none"> <li>• <b>Key State of the School Updates</b></li> <li>• <b>Board Committee Reports</b></li> </ul>

<b>ATTENDANCE CATEGORY</b>	<b>BOARD MEMBERS</b>	<b>SCHOOL STAFF</b>
Attending Via Zoom	Sam Bottum Ben Brenton Mike Davison Chris Haworth Ian Roche Michelle Navarre (staff) Tina Yarovsky	John Lydon Francesca Peck Lissette Sanchez Elizabeth Whiting
Unable to Attend	Lauren Levine Lacey Mizell	

Board Chair Tina Yarovsky called the meeting to order at 6:35PM.

**Opening Business/Open Session**

***Approval of Minutes***

- Minutes from the June 20th Board meeting were reviewed, approved. Motion made by Sam Bottum, seconded by Mike Davison. All in favor.

***Open Session for Public Comment***

- No one for public comment.

**State of the School – John Lydon, Director of Academics**

- Polaris started the 2022-23 school year on August 15<sup>th</sup>.
- Covid Protocols were discussed, there will be a mask mandate in place for the first two weeks.
- Professional Development Key Dates:
  - National Math PD hosted at Polaris July 27-29
  - New Crew PD week Aug 1-5
  - All Staff PD week Aug 8-12
- Back to school night Sep 14th board members encouraged to attend.
- Budget Discussion
  - Error in budget increase in exp. of \$200k over approved budget
  - Balanced budget for CPS via increased vacancy rate, increased fundraising, decreased contingency
  - Boiler Broken – will cost approximately \$6.5k to fix
  - discussion of water fountains cost to retrofit with filling stations vs bottled water

- Enrollment update
  - enrollment down significantly / city wide enrollment down.
  - increased recruitment efforts
- Future of Polaris Discussion
  - what will it take to open pre-school, where else to do we need to go
  - discussed need to understand demographic changes city wide and take into consideration

**Finance Committee – Mike Davison**

- Financial highlights discussed in State of School
- Audit is ongoing and should be finished in three days.

**Development Committee – Elizabeth Whiting, Development Manager**

- 2022 Giving Crew Day upcoming - target \$10k
- End year giving December - target 15k
- Major gift program - target \$215k
- Grants - target \$15k
- May fundraiser - targeting net \$100k

**Governance Committee – Tina Yarovsky for Lacey Mizell (absent)**

- Reminder that INCS trainings are due 12/15
- working on building board pipeline
- google classroom up by Oct.

**Important Dates:**

- **September 14<sup>th</sup> – Back to school night**
- **October 17<sup>th</sup> – next Board Meeting, election of officers etc.**
- **December 7-9 is the EL Education Conference in Chicago**
- **INCS training due 12/15**

The Board meeting was called to adjourn at 8:06 pm, upon a motion made by Sam Bottum, seconded by Chris Haworth, and unanimously approved by all.

*Meeting Minutes submitted by Chris Haworth*