

**Polaris Charter Academy
Board Meeting Minutes**

Dial-in: 712-775-7031

PIN: 519622

Date:	Monday, June 17th, 2019
Time:	6:30pm (at Polaris Charter Academy)
Topic(s):	<ul style="list-style-type: none">• Key State of the School Updates• Board Committee Reports• Debrief on Fundraiser

ATTENDANCE CATEGORY	BOARD MEMBERS & FELLOWS	SCHOOL STAFF
Attending in Person	Mike Davison Melanie Domer Ian Roche Tina Yarovsky	Michelle Navarre (**Board Ex Officio) Elizabeth Whiting
Attending by Phone	Samuel Bottum Rebecca Shapiro	
Unable to Attend	Ben Brenton	Melissa Authement

EXPECTED GUESTS & VISITORS
None

Melanie Domer, Chair, called the meeting to order at 6:38 PM.

Opening Business/Open Session

Approval of Minutes

Minutes from the April 29 meeting were reviewed. Sam Bottum moved to approve the minutes; Michelle Navarre seconded; all approved.

Open Session for Public Comment

No one for public comment.

State of the School *(Michelle Navarre)*

MAP Testing & Preliminary SQRP Results

We have no preliminary MAP or SQRP updates at this time. There have been some data quality issues, as CPS switched its platform 9 weeks ago. Michelle will provide updates once available.

2019-2020 Hiring

We are going into the summer fully staffed. We continue to face some challenges in offering competitive salaries.

Board Committee Discussions

Development Committee *(Tina Yarovsky)*

Spring Fundraiser

The spring fundraiser was held on May 16 at Loft Lucia. We netted \$61,170 and issued 136 tickets.

The board discussed additional revenue-generating ideas for future events, including...

- Selling raffle tickets outside the event
- Some silent auction items
- Selling student-created art/projects
- Tying paddle raise amounts to an explicit outcome
- Keeping program more concise and on track
- Pulling raffle winners before the program and announcing efficiently at the conclusion
- Offering ways to quietly give, for those people uncomfortable with paddle raise (e.g., a running total via an app that you project)
- Theming the program; consider recorded programs or a student production
- Proactively seeking alcohol/food donations

We agreed to hold next year's event at the same venue.

Additional Donation

Polaris welcomed major donor John Madigan at the school for an unplanned visit. He followed up with a donation of \$50,000.

Finance Committee (Mike Davison)

The 2019-2020 budget must be submitted to CPS at end of June. Mike will organize a board phone call to review/approve. Assumptions on the budget draft include...

- A 3% salary increase as of July 1
- Fully staffed
- Same student headcount
- Healthcare increase of 15%
- \$10K marketing budget (unused in 2019)

We discussed investing in a fundraising consultant next year to help us create a development plan/strategy.

Action Item: Board members should follow up with their networks and send fundraising consultant recommendations to Elizabeth by Mon., July 8.

IMPORTANT DATES

Board meeting dates will be determined for the 2019-2020 school year.

At approximately 8:32 PM, Tina Yarovsky moved to adjourn the meeting; Ian Roche seconded; all approved.